



Local Outreach Coordinator

Supervisor: Just Homes Director

Mentor / Coach: Lead Pastor

Term: 1 year starting August / September 2019

Hours: 10-15 hours a week, paid hourly

Purpose: To support the local outreach ministries of The District Church to advance our vision of impacting our city for Christ one neighborhood at a time

Primary Responsibilities:

One of The District Church's core values and key marks in making disciples is that of justice – compassionate action on behalf of our neighbors, and/or those experiencing poverty and oppression. This also includes sharing our faith in Christ with those far from God. The Outreach Coordinator is an integral part of facilitating and catalyzing outreach and mission within the church, especially by working with outreach or project leads and small group leaders. The Coordinator also commits to praying for our city, our neighborhood, and sustaining/building relationships with community leaders.

The Outreach Coordinator supports our team of outreach leads. This includes initiating outreach leadership meetings 2-3 times a year, supporting outreach leads in recruiting new volunteers, and supporting leads in leading their team and partner activities. Outreach leads are committed church members who serve as the main point of contact for a local partner, regularly serve, and lead volunteer teams. The Coordinator also identifies and supports engaged church members to serve as project leads. Project leads run key church-wide events and projects, such as Beautification Days, Turkey Drive, Columbia Heights Day, etc. Where needed, the Coordinator also steps in to lead an event or project in the absence of a volunteer lead.

The Outreach Coordinator also encourages our church to serve with our local partners by leading the following activities:

- Coordinating with outreach leads to hold regular outreach fairs (January, June, and September) to spread awareness of local outreach opportunities and encourage participation
- Supporting individuals and small groups seeking to engage in local outreach opportunities
- Organizing regular outreach orientations (twice a year) with the outreach leads to help congregation better understand the biblical call to justice and how to most effectively engage with local partners

Our current partnerships include:

- **Columbia Heights Educational Campus (CHEC)** - supporting the students, teachers, and staff at the school where our church meets through Beautification Days (Summer, Winter, and Spring), organizing the Turkey Drive near Thanksgiving, and organizing the Teacher Appreciation Lunch during Teacher Appreciation Week (Outreach lead: TBD)



Local Outreach Coordinator

- **DC127** - supporting vulnerable families and children in foster care or at risk for foster care, e by uniting churches, organizations, government, agencies, and businesses
- **Just Homes** - helping build affordable housing with churches in DC
- **Samaritan Inns** – supporting local residents recovering from addictions by organizing worship services and fellowship dinners
- **Homeless Children’s Playtime Project** - supporting children living at a homeless shelter by organizing fun, enriching activities
- **Thrive DC** - providing women and men experiencing homelessness with meals
- **Relational Outreach** - building relationships with local residents experiencing homelessness by providing drinks and snacks
- **Jubilee Jobs** - supporting local residents through the job application and interview process
- **L’Arche Communities USA** - building relationships with individuals with intellectual disabilities who live in intentional community in Adams Morgan
- **Special Events** – organizing key community events including Columbia Heights Day, Service Day, Beautification Days, Teacher Appreciation Luncheon, etc.

Responsible To or Relationships with:

The Outreach Coordinator reports to the Just Homes Director and stays in regular communication with the Lead Pastor. The Outreach Coordinator will also liaise with other staff including the Director of Discipleship Training to encourage small group participation for service/beautification days and to support groups find volunteering opportunities, and the Communications Coordinator to promote church-wide outreach events and activities.

Qualifications

- Committed to Christ and to the mission of The District Church
- Commitment to Leadership Covenant of TDC
- Ability to articulate the vision of TDC and why we are compelled by the gospel to serve our neighborhood and city
- Good at working with people and in teams, motivating them to take action
- Detail-oriented and good at managing multiple projects
- Ability to take initiative and prioritize projects
- Ability to anticipate future needs to facilitate successful planning and scheduling
- Ability to create and maintain systems
- Ability to receive feedback and be flexible in working with teams
- Willingness to work evenings and weekends

If interested send cover letter and resume to shiri@districtchurch.org with the subject line “Local Outreach Coordinator”